***U.S. Grant***

***(a non-government grant)***

***Funding Guidelines***

*All groups requesting U.S. Grant funds must begin with the submission of an* ***RFF*** *(Request for Funds) or an* ***RFP*** *(Request for Proposal).*

*The* ***RFF*** *is for* ***gift money*** *which is not to be repaid.*

*The* ***RFP*** *is for* ***loan money****, which is to be repaid.*

*Classrooms, departments, academies, teams, clubs and service organizations may request funds. RFFs and RFPs can be emailed to* [beachhighptsapres@gmail.com](mailto:beachhighptsapres@gmail.com)  *or left in the PTSA mailbox in the Main Office. If you leave U.S. Grant documents in the PTSA mailbox, please place them first in an envelope labeled “U.S. Grant”. When the U.S. Student Grant Committee makes their final decision, a letter will be placed in each applicant’s mailbox, notifying them of their funding status.*

*$1000 is the maximum amount that can be requested, whether as a gift or a loan.*

*RFP’s (0% interest loans) will be granted a period of time (not to exceed 120 days) within which to be repaid. Any fundraising/entrepreneurial/commercial activities must be legal, ethical and honest. If food items are sold, they must fall within the “healthy food” category published by the Miami-Dade County Public Schools.* ***It is the responsibility of the adult in charge to return the seed money to the Grant Administrator within 30, 60, 90 or 120 days of funding, according to their RFP.*** *Fund recipients are requested to fill out an “Evaluation Form” at the conclusion of their project which is the final step in the “loan” process and will become a permanent part of their profile.*

*There is no limit to how many times RFFs or RFPs can be submitted, providing submission falls within the deadline dates.*

*Good luck with your endeavors!*