

**Miami-Dade County Public Schools
Office of Community Engagement
Internship Program**

1450 N.E. 2nd Avenue, Room 202

Miami, Florida 33132

Tel: 305 995-3050

Email: Internships@dadeschools.net

Please Check One:

- Quarter 1 Due 10/12/2017
- Quarter 2 Due 12/21/2017
- Quarter 3 Due 03/08/2018
- Quarter 4 Due 05/24/2018

Internship Log Sheet 2017 – 2018

Student's Name: _____ ID# _____ # of Credits (1 or 2): _____

Internship Provider's Name: _____ Internship Location: _____

Instructions: Duplicate this form as needed. Each student is required to maintain a record of his/her daily attendance and activities. Student is to submit log sheet to school internship coordinator each nine weeks by the due date.

Date	Time In	Time Out	Brief Description of Day's Activity	# of Hours	Internship Provider's Initials

Student's Signature: _____

Internship Provider's Signature: _____

School Name: _____